

# Tooley Water District Board Meeting Agenda

Version 1.1 (updated 9/17/23)

Meeting Date: Wednesday, September 20, 2023 7:00pm

Location: Online via Microsoft Teams.

[https://teams.microsoft.com/join/19%3ameeting\\_NzI0OWVvknjUtOWZmNi00MjQwLTg0OTEtNTRIZjVjMTlyZjI2%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d](https://teams.microsoft.com/join/19%3ameeting_NzI0OWVvknjUtOWZmNi00MjQwLTg0OTEtNTRIZjVjMTlyZjI2%40thread.v2/0?context=%7b%22Tid%22%3a%2263870596-78a8-4ee2-93b9-de492e15c25f%22%2c%22Oid%22%3a%227710e67a-7223-411a-975f-b495630b89e5%22%7d)

**Type of meeting**  
Board Meeting

**Chairperson**  
Carol Mauser

**Minute keeper**  
Debby Jones

## Topics

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## Item 1 - Approval of Agenda

## Item 2 – Approval of Minutes

Tooley Water District  
August 16, 2023, Board Meeting  
Meeting held virtually

Present: Carol Mauser, John Amery, Debby Jones, Amanda Valentine and Larry Russ

Carol opened the meeting at 7:05 pm

Carol asked for approval of the August agenda. John made the motion to approve the August agenda as presented. Larry seconded. All approved. Motion carried.

Carol asked for approval of the July minutes. Larry made a motion to approve the July minutes. Amanda seconded. All approved. Motion carried.

### Financial Report

Checking:	\$ 7,822.51
Money Market:	\$50,201.38

John updated board members on the financials including checking transactions. John shared a mistake that was made during the budgeting process with an incorrect amount being allocated to the Hiland contract. With forecasting, this could put the district in an approximately \$2,000 shortfall due to under reporting the actual cost of the Hiland maintenance contract. John also shared the end of the year figures and comparisons to previous years.

### Water Report

July Water Loss: 14.41%

Board members briefly discussed the percentage drop and still confused on the fluctuation.

### System Updates

- Automatic Chlorination Analyzer Install
  - Analyzer has been installed and calibrated. There is still a concern with the water run-off, especially come the potential freezing temperatures during the winter months. Larry is discussing possibilities with Hiland. Initial suggestions have been wrapping the tube or including heat tape.
- The question was asked when the last time the reservoir had been inspected and cleaned. Larry believed that it had been at least 15 years. Larry has spoken to Robert from Highland to inquire when this could be done and the estimated cost. Early estimate is a couple thousand.
- Shersten Finley update: Larry updated the board on continued conversations with DEQ. Tooley's situation has been pushed up the chain. It was mentioned that an official claim would need to be filed that confirmed that the nitrate rates are attached to the farming practices. Larry felt that the long-standing history that the district can document regarding nitrate rates and the farming operation. Carol shared that the farming operation across the street from the Golf Course mobile homes had common elements to the high nitrates for those individuals.
- Carol asked for clarification on the potential solutions for the nitrate issue. John updated the board on some of the ideas that had been discussed, including a new well, deeper well and water rights. Discussions continue with water right options. John believed that there was the

potential for 54 households within the Tooley Water District and that we needed to be sure and have sufficient water for future development. Having a 100' setback is also a potential barrier.

- John made the motion to authorize Larry Russ to work with DEQ and ODA, and any other entities that he deems necessary to move forward with a potential letter of complaint regarding nitrate levels. Debby seconded. All approved. Motion carried. Larry shared that he will be diligent in asking further questions to mitigate potential risks for the district and board.

#### Emergency Preparedness

- No updates

#### Delinquent Accounts

- The majority of accounts were up to date.

#### Nitrate Resolution Plan:

- John updated the board on the last meeting that he and Carol had attended, which included options that had been previously discussed. A new option included a possible treatment facility, but John felt that that option would be cost prohibitive. John shared a chart that continues to be updated with options and potential grant sources.

#### Tooley Policies

- No updates

#### Outdoor Kiosks

- Project currently on hold.

#### LIHWA

- Carol shared that the district had been approved as a vendor to receive income support. The next step will be to determine how this process can move forward with Hiland as well as notifying Tooley customers.

#### New Business

- John and Larry shared information that they had obtained through conversations with Robert Trotter with Highland. This information addressed the Tooley Sanitary Survey. There were 4 items that were highlighted from the survey. John has responded to Mr. Trotter and provided direction regarding the specific items.
- Larry also shared that he has spoken to Robert regarding contacting Hire Electric regarding hour meters at the pump houses.

Next Meeting: Wednesday, August 20, 2023

For virtual access – contact [johnamery@tooleywater.org](mailto:johnamery@tooleywater.org) or 541-340-0032.

Meeting adjourned at 8:22 pm

## Item 3 - Financial Reports – Mr. Amery

### *Copy of current account totals from Washington Federal Website*

*Screenshot from Washington Federal website on 8/16/23*

Account Snapshot			
Checking ↓	Current Balance	Available Balance	☰
Checking (†)	\$10,889.99	\$10,889.99	>
Money Market ↓	Current Balance	Available Balance	☰
Money Market	\$50,201.38	\$50,201.38	>

### *Recent Savings Transactions*

No savings transactions since the last meeting.

## Recent Checking Transactions

Tooley Water District								9/17/2023 1:02 PM
Register: Checking at Washington Federal								
From 08/14/2023 through 09/17/2023								
Sorted by: Date, Type, Number/Ref								
Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/20/2023			Interest Income	Interest		X	1.02	5,123.53
08/31/2023	5162	Amanda Valentine	Personal Services:Boar...	August Board ...	50.00			5,073.53
08/31/2023	5163	Carol Mauser	Personal Services:Boar...	August Board ...	50.00			5,023.53
08/31/2023	5164	Debby Jones	Personal Services:Boar...	August Board ...	50.00			4,973.53
08/31/2023	5165	John Amery	Personal Services:Boar...	August Board ...	50.00			4,923.53
08/31/2023	5166	Larry Russ	Personal Services:Boar...	August Board ...	50.00			4,873.53
08/31/2023	5167	Larry Russ	Materials and Services	Reimbursement...	42.47			4,831.06
08/31/2023	5168	Hiland Water Corp	Accounts Payable	Services Perfor...	3,043.00			1,788.06
08/31/2023	5169	Hire Electric	Accounts Payable	Replace 2 wire ...	453.11			1,334.95
09/12/2023			Water Revenue:Water ...	Deposit		X	5,666.46	7,001.41

## Profit and Loss Budget vs. Actual

1:08 PM

09/17/23

Accrual Basis

### Tooley Water District Profit & Loss Budget Performance August 2023

	Aug 23	Budget	% of Budget	Jul - Aug 23	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
Income							
Water Revenue							
Water Sales	3,660.95	4,998.78	73.2%	8,220.27	8,316.85	98.8%	47,761.09
<b>Total Water Revenue</b>	<b>3,660.95</b>	<b>4,998.78</b>	<b>73.2%</b>	<b>8,220.27</b>	<b>8,316.85</b>	<b>98.8%</b>	<b>47,761.09</b>
<b>Total Income</b>	<b>3,660.95</b>	<b>4,998.78</b>	<b>73.2%</b>	<b>8,220.27</b>	<b>8,316.85</b>	<b>98.8%</b>	<b>47,761.09</b>
<b>Expense</b>							
Capital Improvements	0.00	500.00	0.0%	0.00	1,000.00	0.0%	15,000.00
Contingency	0.00			0.00			8,500.00
Materials and Services							
Activation Fees	0.00			0.00			100.00
Computer and Internet Expenses	0.00	0.00	0.0%	0.00	0.00	0.0%	762.92
Copies	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00
Dues and Fees	0.00	100.00	0.0%	0.00	200.00	0.0%	1,200.00
Legal Services	0.00	416.66	0.0%	0.00	833.32	0.0%	5,000.00
Liability Insurance							
Equipment Breakdown Coverage	0.00			0.00			150.00
Excess	0.00	0.00	0.0%	0.00	0.00	0.0%	192.00
General Liability	0.00	0.00	0.0%	0.00	0.00	0.0%	1,063.00
Insurance Refund	0.00			0.00			-162.00
N/O Auto Liability	0.00	0.00	0.0%	0.00	0.00	0.0%	175.00
Property	0.00	0.00	0.0%	0.00	0.00	0.0%	450.00
Liability Insurance - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	446.41
<b>Total Liability Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>2,314.41</b>
Maintenance and Repairs	1,146.11	745.53	153.7%	1,146.11	1,491.06	76.9%	8,946.46
Network Monitoring Maintenance	0.00	0.00	0.0%	0.00	0.00	0.0%	340.00
Office Supplies	0.00	8.33	0.0%	0.00	16.66	0.0%	100.00
Operating Expenses							
Disconnect Fee	0.00	8.33	0.0%	0.00	16.66	0.0%	100.00
Hiland Base Maintenance Fee	2,350.00	2,206.37	106.5%	4,700.00	4,412.74	106.5%	26,476.48
<b>Total Operating Expenses</b>	<b>2,350.00</b>	<b>2,214.70</b>	<b>106.1%</b>	<b>4,700.00</b>	<b>4,429.40</b>	<b>106.1%</b>	<b>26,576.48</b>
Postage and Delivery	0.00	8.33	0.0%	0.00	16.66	0.0%	100.00
Materials and Services - Other	42.47			42.47			
<b>Total Materials and Services</b>	<b>3,538.58</b>	<b>3,493.55</b>	<b>101.3%</b>	<b>5,888.58</b>	<b>6,987.10</b>	<b>84.3%</b>	<b>45,640.27</b>
Personal Services							
Boardmember Incentives	250.00	250.00	100.0%	500.00	500.00	100.0%	3,000.00
Boardmember training/meetings	0.00	0.00	0.0%	0.00	0.00	0.0%	250.00
Crime Bond	0.00	0.00	0.0%	0.00	0.00	0.0%	175.00
Meeting Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	200.00
Workmans Compensation Insurance	0.00	0.00	0.0%	0.00	0.00	0.0%	688.42
<b>Total Personal Services</b>	<b>250.00</b>	<b>250.00</b>	<b>100.0%</b>	<b>500.00</b>	<b>500.00</b>	<b>100.0%</b>	<b>4,313.42</b>
<b>Total Expense</b>	<b>3,788.58</b>	<b>4,243.55</b>	<b>89.3%</b>	<b>6,388.58</b>	<b>8,487.10</b>	<b>75.3%</b>	<b>73,453.69</b>
<b>Net Ordinary Income</b>	<b>-127.63</b>	<b>755.23</b>	<b>-16.9%</b>	<b>1,831.69</b>	<b>-170.25</b>	<b>-1,075.9%</b>	<b>-25,692.60</b>
<b>Other Income/Expense</b>							
Other Income							
Interest Income	1.02	20.83	4.9%	103.66	41.66	248.8%	250.00
<b>Total Other Income</b>	<b>1.02</b>	<b>20.83</b>	<b>4.9%</b>	<b>103.66</b>	<b>41.66</b>	<b>248.8%</b>	<b>250.00</b>
<b>Net Other Income</b>	<b>1.02</b>	<b>20.83</b>	<b>4.9%</b>	<b>103.66</b>	<b>41.66</b>	<b>248.8%</b>	<b>250.00</b>
<b>Net Income</b>	<b>-126.61</b>	<b>776.06</b>	<b>-16.3%</b>	<b>1,935.35</b>	<b>-128.59</b>	<b>-1,505.1%</b>	<b>-25,442.60</b>

## Balance Sheet – Previous year comparison

1:05 PM

09/17/23

Accrual Basis

### Tooley Water District Balance Sheet Prev Year Comparison As of September 17, 2023

	Sep 17, 23	Sep 17, 22	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
Checking/Savings				
Checking at Washington Federal	7,001.41	5,549.56	1,451.85	26.2%
Savings at Washington Federal	50,201.38	55,029.00	-4,827.62	-8.8%
<b>Total Checking/Savings</b>	<u>57,202.79</u>	<u>60,578.56</u>	<u>-3,375.77</u>	<u>-5.6%</u>
<b>Total Current Assets</b>	<u>57,202.79</u>	<u>60,578.56</u>	<u>-3,375.77</u>	<u>-5.6%</u>
<b>Fixed Assets</b>				
Tooley Fixed Assets	180,300.00	180,300.00	0.00	0.0%
<b>Total Fixed Assets</b>	<u>180,300.00</u>	<u>180,300.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>TOTAL ASSETS</b>	<u><b>237,502.79</b></u>	<u><b>240,878.56</b></u>	<u><b>-3,375.77</b></u>	<u><b>-1.4%</b></u>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
Opening Balance Equity	199,855.44	199,855.44	0.00	0.0%
Retained Earnings	30,045.54	17,529.94	12,515.60	71.4%
Net Income	7,601.81	23,493.18	-15,891.37	-67.6%
<b>Total Equity</b>	<u>237,502.79</u>	<u>240,878.56</u>	<u>-3,375.77</u>	<u>-1.4%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>237,502.79</b></u>	<u><b>240,878.56</b></u>	<u><b>-3,375.77</b></u>	<u><b>-1.4%</b></u>

## Maintenance and Repairs – Details

Date	Num	Name	Memo	Amount	Balance
<b>1:06 PM</b>					
<b>09/17/23</b>					
<b>Accrual Basis</b>					
<b>Tooley Water District</b>					
<b>Maintenance and Repairs details</b>					
<b>July 2023 through June 2024</b>					
<b>Materials and Services</b>					
<b>Maintenance and Repairs</b>					
08/31/2023	6151...	230803 Hour Meter replacement	WIRENUT 18 TO 8 AWG, TAN/RED	0.80	0.80
08/31/2023	6151...	230803 Hour Meter replacement	12 AWG THHN/THWN STRANDED COPPER B...	2.28	3.08
08/31/2023	6151...	230803 Hour Meter replacement	HOUR METER, 3-HOLE, FLANGE #T50B52	72.46	75.54
08/31/2023	6151...	230803 Hour Meter replacement	2.5 hours JOURNEYMAN ELECTRICIAN	375.00	450.54
08/31/2023	6151...	230803 Hour Meter replacement	Invoice Tax	2.57	453.11
08/31/2023	4013	20230814 Coordination	Jessica Perryman - Coordinated with county on ...	13.00	466.11
08/31/2023	4013	20230815 Notices	Robert Trotter - Put up notices for high nitrate, t...	680.00	1,146.11
Total Maintenance and Repairs				1,146.11	1,146.11
Total Materials and Services				1,146.11	1,146.11
<b>TOTAL</b>				<b>1,146.11</b>	<b>1,146.11</b>



## Item 4 – Discussion – Water Report

<b>May 2023</b>	<b>June 2023</b>	<b>July 2023</b>	<b>August 2023</b>
Gallons pumped: 292,597	Gallons pumped: 482,381	Gallons pumped: 493,990	Gallons pumped: 729,382
Gallons sold: 194,060	Gallons sold: 366,640	Gallons sold: 422,830	Gallons sold: 586,210
Gallons lost: 98,537	Gallons lost: 115,741	Gallons lost: 71,160	Gallons lost: 143,172
<b>Water Loss: 33.68%</b>	<b>Water Loss: 23.99%</b>	<b>Loss: 14.41%</b>	<b>Water Loss: 19.63%</b>

## Item 5 – Discussion/Action – General System Updates – Mr. Russ and Mr. Amery

- Larry Russ - Automatic Chlorination System. Winter preparedness.
- Larry Russ – Meetings with Shersten Finley

## Item 6 – Discussion – Emergency Preparedness

## Item 7 – Discussion – Delinquent Accounts

## Item 8 – Discussion – Nitrate Resolution Plan

Dan Mahr from Senator Merkley's office reached out to Mr. Amery informing Tooley that there were not enough funds available to cover Tooley's request for congressionally directed spending. Mr. Mahr did mention that he felt we had a good project and recommended Tooley Water District to submit a request again next year.

### *Water Rights*

Four Options for consideration as recommended by Owen McMutrey of GSI.

1. Add the new basalt well as an authorized point of appropriation to Certificate 38186.
2. Use water from the new basalt well under "exempt use" provisions.
3. Submit a new groundwater permit application for the use of water from Well 1.
4. Obtain a portion of another basalt aquifer water right and transfer it to Tooley Water District.

## Grant / Finance Options

### USDA Emergency Community Water Assistance Grants



Together, America Prospers

## Emergency Community Water Assistance Grants

### What does this program do?

This program helps eligible communities prepare, or recover from, an emergency that threatens the availability of safe, reliable drinking water.

The following events qualify as an emergency:

- Drought or flood
- Earthquake
- Tornado or hurricane
- Disease outbreak
- Chemical spill, leak, or seepage
- Other disasters

**NOTE:** A federal disaster declaration is not required.

### Who may apply for this program?

- Most State and local governmental entities
- Nonprofit organizations
- Federally recognized Tribes

### What is an eligible area?

- Rural areas and towns with populations of 10,000 or less – [check eligible addresses](#)
- Tribal lands in rural areas
- Colonias

The area to be served must also have a median household income less than the state's median household income for non-metropolitan areas. Contact your [local RD office](#) for details.

### How may funds be used?

- Water transmission line grants up to \$150,000 to construct waterline extensions, repair breaks or leaks in existing water distribution lines, and address related maintenance necessary to replenish the water supply
- Water source grants up to \$1,000,000 to construct a water source, intake or treatment facility

### Are matching funds required?

Partnerships with other federal, state, local, private, and nonprofit entities are encouraged.

### How do we get started?

- Applications for this program are accepted year round online at <https://www.rd.usda.gov/programs-services/rd-apply> or through your [local RD office](#).
- Program Resources are available online (forms, guidance, certifications, etc.).

### Who can answer questions?

- Staff in your [local RD office](#).
- Participating nonprofit associations

### What law governs this program?

- Code of Federal Regulation, [7 CFR 1778](#)
- Section 306A of the Consolidated Farm and Rural Development Act

### "Why does USDA Rural Development do this?"

This program helps prevent damage or restore households and business' access to clean, reliable drinking water in eligible rural areas and towns following natural disasters. Funding can improve the natural environment and encourage manufacturers and other businesses to locate or expand operations.

**NOTE:** Because citations and other information may be subject to change, please always consult the program instructions listed in the section above titled "What Governs This Program?" You may also contact your [local office](#) for assistance. You will find additional forms, resources, and program information at [rd.usda.gov](http://rd.usda.gov). *USDA is an equal opportunity provider, employer, and lender.*

Last Updated July 2020

Business Oregon Safe Drinking Water Revolving Loan Fund



## Bringing safe drinking water to Oregon communities...

The Safe Drinking Water Revolving Loan Fund provides low-cost financing to eligible water systems for planning, design, engineering, and construction of drinking water facilities. Water systems may submit a Letter of Interest (LOI) at any time to begin the process. Once submitted, LOIs are rated and ranked by the Oregon Health Authority (OHA) before being listed on the project priority list (PPL). Only projects that are listed on the PPL and are ready to proceed may be invited to apply for funding.

### ELIGIBLE WATER SYSTEMS

Public and privately owned community and non-profit non-community water systems are eligible applicants. Federally-owned water systems are not eligible.

### ELIGIBLE PROJECTS

**Sustainable Infrastructure Planning Projects (SIPP)** - activities that promote sustainable water infrastructure may receive 100% forgivable loan funding up to a maximum of \$20,000 per project. Priority is given to systems less than 300 connections. Eligible planning activities include:

- Feasibility Studies to evaluate infrastructure project feasibility
- Asset Management Planning for managing water system infrastructure assets
- System Partnership Studies to evaluate potential for system consolidation or regionalization
- Resilience Planning for improving system resiliency and identifying infrastructure projects
- Water Rate Analysis of water system rate charges, structure, and adequacy
- Leak Detection Studies to detect system leakage and identify possible solutions
- Water System Master Plans for long-range system needs (less than 300 connections only)

[biz.oregon.gov](http://biz.oregon.gov)

Business Oregon's **Infrastructure Finance Authority** assists communities to build infrastructure capacity to address public health, safety, and compliance issues as well as support their ability to attract, retain and expand businesses. The IFA strives to coordinate the delivery of infrastructure financing to Oregon communities and to better collaborate with local partners.



## BUSINESS OREGON

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Business Oregon is an agency  
of the state of Oregon.



**Design, Engineering, and Construction Projects** – activities that create or improve drinking water system facilities. Eligible design, engineering, and construction projects include:

- New, repair or replacement of water sources, treatment, finished water reservoirs, pumping and transmission/distribution mains, including associated appurtenances, land/easement acquisition and control buildings
- Aquifer Storage and Recovery (ASR)
- Instrumentation, telemetry, water meter, AMR/AMI, backflow device and pressure reducing valve (PRV) installation or replacement
- Safety, seismic, and security improvements
- Improvements to critical water system assets that increase redundancy and reliability
- Water system restructuring and/or consolidation to resolve noncompliance or technical, managerial, and financial problems

#### **CIRCUIT RIDERS**

Free technical assistance is available from drinking water Circuit Riders to provide on-site services for community water systems serving populations under 10,000 and Non-Transient Non-Community non-profit schools. Services include various water system testing, instruction, reporting, monitoring adjustments, research, financing strategies, and funding application assistance.

#### **INELIGIBLE PROJECTS**

Ineligible projects include dams or rehabilitation of dams, water rights, raw water reservoirs or rehabilitation of raw water reservoirs, projects primarily for fire protection, and projects primarily to serve future population growth.

#### **FUNDING**

Loan funding is available for financing small and large projects with interest rates as low as 60% of market rates and terms up to 20 years. A limited amount of principal forgiveness may be available for all eligible projects, with priority funding and greater financial incentives for projects that resolve current health and/or compliance issues, or address technical, managerial or financial problems through consolidation. Disadvantaged communities may receive additional principal forgiveness, loan interest rates as low as 1%, and loan terms extending up to 30 years. Principal forgiveness is also available to assist with project management and labor standards compliance.

#### **HOW TO APPLY**

Eligible water systems may register at any time online at <https://www.oregon.gov/biz/programs/SDWRLF/Pages/SDWRLFLetterofInterest.aspx>. For more information, check our online **staff directory** for how to contact the **Regional Development Officer** for your area.



### **Business Oregon WW Financing Program**



# INFRASTRUCTURE FINANCE: Water/Wastewater Financing Program

Raising the standards of drinking water, wastewater and stormwater in Oregon communities...

***Do you need financing for your public works project?***

Business Oregon helps communities develop infrastructure, public facilities and address their utility and economic development needs through several programs. The Water/Wastewater Financing Program provides low-cost financing for design and construction of public infrastructure needed to ensure compliance with the Safe Drinking Water Act or the Clean Water Act.

**ELIGIBLE PROJECTS**

In addition to eligible planning projects, capital improvement projects needed to achieve or maintain compliance with the Safe Drinking Water Act or the Clean Water Act are eligible for funding. Also eligible are drinking water projects that address an urgent community drinking water health risk or water supply concern, wastewater projects that address an urgent surface water or groundwater quality concern, and urgent stormwater projects that reduce community vulnerability to flooding. Business Oregon may request documentation from the responsible regulatory authority to verify project benefits.

Typical projects funded by this program are:

- Planning–Wastewater Facility and Water Master Plans, preliminary engineering, and financial investigations necessary to determine the feasibility of a project.
- Final Design–Engineering costs required to complete design of capital improvements and prepare construction drawings.
- Construction–Drinking water source development, treatment plants, storage reservoirs, distribution lines, and metering; Wastewater treatment, effluent disposal, pump stations, collection system pipelines; Storm water conveyance, retention and treatment.

[www.oregon.gov/biz](http://www.oregon.gov/biz)

Business Oregon’s infrastructure finance programs assist communities to build infrastructure capacity to address public health safety and compliance issues as well as support their ability to attract, retain and expand businesses. We strive to coordinate the delivery of infrastructure financing to Oregon communities and to better collaborate with local partners.



## BUSINESS OREGON

Main Office:  
775 Summer St., NE, Suite 200  
Salem, OR 97301

[www.oregon.gov/biz](http://www.oregon.gov/biz)  
Ph: 503-986-0123

Business Oregon is an agency of the state of Oregon.





Ineligible activities include construction of private service laterals, purchase of equipment and motor vehicles unrelated to the project, operation and maintenance expenses.

### ELIGIBLE ENTITIES

Eligible entities are "Municipalities," which include cities, counties, tribal councils, county service districts and special districts defined in ORS 198.010.

### FUNDING

The Water/Wastewater Financing Program is primarily a loan program, but includes grant options for specified activities and financing needs.

### LOANS

The maximum loan is \$10,000,000 per project with terms up to 30 years and very attractive interest rates.

### GRANTS

Grants may be awarded to assure sufficient funding for distressed communities when additional loan financing is not feasible.

Technical Assistance financing is available to municipalities with populations of less than 15,000 people, for planning, engineering, and economic investigations related to an eligible construction project.

- Grants up to \$20,000 per project
- Loans up to \$60,000, low interest rate and short term

## TO APPLY OR GET MORE INFORMATION:

Start the application process today by contacting the Regional Development Officer in your area:

[oregon.gov/biz](http://oregon.gov/biz)



# One Stop Scenarios

## ONE-STOP SCENARIO #1

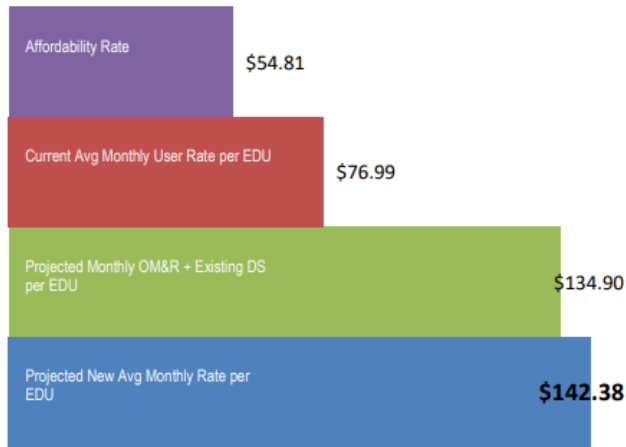
Estimated Project Cost	<b>\$1,157,500</b>
Local Contribution	<b>\$0</b>
Assistance Requested	<b>\$1,157,500</b>

Projected Monthly OM&R + Existing DS per EDU	<b>\$134.90</b>
Monthly New DS per EDU	<b>\$7.48</b>
Projected New Avg Monthly Rate per EDU	<b>\$142.38</b>

Partner	Program	Total Financing	Grant Amount	Loan Amount	Financing Terms		
					Loan Repayment Term (yrs)	Estimated Interest Rate	Annual Debt Payment
USDA	ECWAG	\$1,000,000	\$1,000,000	\$0	N/A	N/A	\$0
BizOR	SDWRLF	\$157,500	\$78,750	\$78,750	30	1.000%	\$3,051

Total Financed	<b>\$1,157,500</b>	Financing Gap	<b>\$0</b>	Annual Debt Service	<b>\$3,051</b>
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### Impact per EDU



Notes	
ECWAG	Contact USDA for full details
SDWRLF	Must meet affordability criteria for subsidized interest rate and principal forgiveness eligibility. Interest rates set quarterly. DWAC approval required for loans ≥\$6MM. IFA Board approval required for funding awards ≥\$3M or principal forgiveness ≥\$750,000.



**ONE-STOP SCENARIO #2**

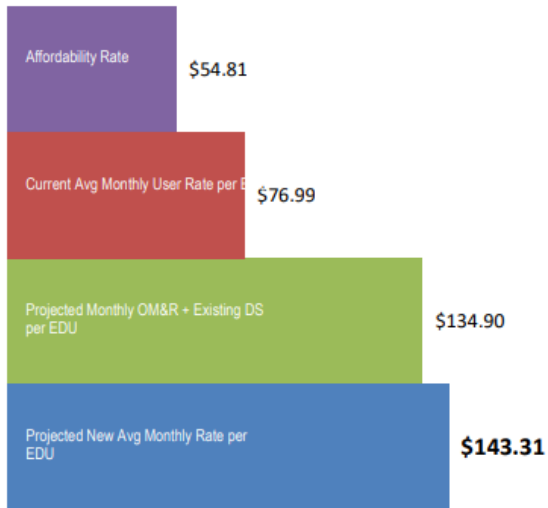
Estimated Project Cost	<b>\$1,157,500</b>
Local Contribution	<b>\$0</b>
Assistance Requested	<b>\$1,157,500</b>

Projected Monthly OM&R + Existing DS per EDU	<b>\$134.90</b>
Monthly New DS per EDU	<b>\$8.41</b>
Projected New Avg Monthly Rate per EDU	<b>\$143.31</b>

Partner	Program	Total Financing	Grant Amount	Loan Amount	Financing Terms		
					Loan Repayment Term (yrs)	Estimated Interest Rate	Annual Debt Payment
USDA	ECWAG	\$1,000,000	\$1,000,000	\$0	N/A	N/A	\$0
BizOR	WW	\$157,500	\$78,750	\$78,750	30	1.820%	\$3,430

Total Financed	<b>\$1,157,500</b>	Financing Gap	<b>\$0</b>	Annual Debt Service	<b>\$3,430</b>
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**Impact per EDU**



Notes	
ECWAG	Contact USDA for full details
WW	Must meet affordability criteria for subsidized interest rate and grant eligibility. Interest rates set quarterly; Oregon Bond Bank rates are set at time of the Bond Sale. IFA Board approval required for funding awards ≥\$3M or grant ≥\$500,000.

**Item 9 – Discussion – Tooley Policies**

SDAO has updated their Administrative Handbook. Tooley may be able to develop some policies from this handbook.

<https://www.sdao.com/sdao-administrative-handbook>

Another good resource is Chapter 860 of the PUC:

## **Item 10 - Discussion – Tooley Road Association**

Discussion regarding whether it is appropriate for Tooley Water District to be collecting fees for Tooley Road Association.

## **Item 11 – New Business**

Place holder for new business

## **Item 12 – Discussion – Next Meeting**

Next board meeting will take place the third Wednesday on October 18, 2023 at 7:00pm.

For virtual access – contact [johnamery@tooleywater.org](mailto:johnamery@tooleywater.org) or 541-340-0032.

**Meeting Adjourned**